

# June 5, 2021 1 WALK >> 50 STATES >> 45 MILLION STEPS

## Liver Life Walk Coast to Coast Experience Center Guide

The Liver Liver Walk Experience Center is an online resource all walkers have access to. This guide provides instructions on how to customize your personal and team page and URL, send emails and share on Facebook, sync to FitBit and redeem fundraising incentives.

#### Step 1

Login to your Liver Life Walk Coast to Coast Experience Center by clicking "Login" in the top right-hand corner on the screen.



#### Step 2

Customize your URL so supporters can easily find you and earn 100 points towards a Liver Life Walk Loyalty Program incentive prize.





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#### Step 3

Edit your Personal Fundraising Page

- Upload a picture of yourself, your team or who you walk for. Photos should be 4MB or smaller.
- Using the "Pencil" icon: Share why you are walking this year.
- Using the "Pencil" icon: Edit your fundraising goal.

Tip: Donors want to know why you are involved so do not be afraid to share your story. Walkers who customize their page also earn 100 points towards a Liver Life Walk Loyalty Program Incentive.

Welcome to the Fundraising Page of Alise Jackson



5

# Liver Life Walk Coast to Coast Experience Center Tabs

Walk

## **Event Headquarters**

Once you have created your personal fundraising page, the next screen you will be taken to is your Event Headquarters. Below is a breakdown of everything you will find there.

1. At the top of the page, you will see a thermometer. As you receive donations, the bar will light up showing you how close you are to your goal.





# June 5, 2021 1 WALK» 50 STATES » 45 MILLION STEPS

## **Track Your Steps**

a. Under the thermometer, you will see another bar for your steps goal. By syncing or downloading the FitBit app to your phone, each step you take daily will be tracked. *If you are using the FitBit app, your phone MUST be on you for your steps to be counted in the experience center.* 

b . If you do not have a Fitbit or are unable to download the app, you can manually enter in your steps at the end of each day. To do this, click "Manage Steps", enter the date and how many steps you took then click "Add".

O My Event Headquarters	Take Action Today and		
Fundraising Goal: \$150.00 TotarRaised: \$120.00 Steps Goal: 450,000 Total Steps: 138,653 Manage Ste	Control contro control control contro control control control control control c		

Date:	
Steps:	
ADD	
	Steps are counted from the date of your registration until the date of the event



# Highlights

2. "Highlights" provides another view of how much you have raised, number of donations you received and fundraising credits. You can also enter offline donations on this page by hitting "Enter Gifts". Note: These are only pledge dollars, users will need to mail all donations made via check to the American Liver Foundation.

IMPORTANT: All walk checks should include your name or team name in the memo section so funds can be properly credited to you/your team. All donations should be mailed to P.O. Box 299, West Orange, NJ 07052.

If your company has a matching funds program, please provide them with the PO Box address to ensure funds are received in a timely manner.

3. If you are on a team, this page will also include team information.

Personal Fundraising

https://liverlifewalk.org/coast2coast/support/#ajax1288

Highlights:	Latest Donors:			
Total Raised: \$120.00	ELECTRA CUMMINGS Wednesday February 3rd	\$60.00		
Number of Dopations:				
3	MARGARET JACKSON Saturday January 16th	\$30.00		
Fundraising				
\$0.00	ALISE JACKSON Tuesday December 15th	\$30.00		
ENTER GIFTS	Donation Report			



#### Highlights: Total Raised: \$775.00

Team Member Donations: \$775.00

General Team Donations: \$0.00

General Team Donation Report Team Member Donation Report Team ALF

Team Members:

Team Member Report



### Messaging

The Messaging tab in the Liver Life Walk Experience Center provides each walker with important updates regarding Liver Life Walk Coast to Coast. This tab will be updated often with fun challenges, activities and educational materials. Make sure to check this tab weekly so you don't miss out on any of the fun for this multi-week, at home event.

Fundraising Stats

Personal Page

Communications

Team Page

Activity

Veekly Updates

## Communications

- Email
  - Click the email icon.
  - Import your address book from Gmail, Yahoo or Excel to send emails straight from the Liver Life Walk Experience Center. (Note: Importing from Gmail turns on the social sign for Google on the login page.)
  - Use customizable preloaded templates from the Liver Life Walk
     Experience Center to spread awareness, get donations and say thank you to donors. Each email sent from the Liver Life
     Walk Experience Center will earn you 10 points towards a walk incentive prize.





- Facebook
  - Click the Facebook icon.
  - Sync your Facebook page to your Liver Life Walk
     Experience Center and write posts for all your followers to see how you are doing with your fundraising efforts. Your post will automatically link back to your personal fundraising page and you will earn 300 points towards a walk
     incentive prize. (Note: Logging into Facebook to post activates FB social sign on login page.)

# Weekly Updates Fundraising Stats Personal Page Communications Estup Scheduled Messages Ligit SHARE CLOSE

#### **Liver Life Walk Badges**

Badges show your potential donors how hard you're working! Get started and earn one of these badges today!



### **Earn Incentive Points**

Specific actions taken will earn you points that can be redeemed for an incentive prize once you reach 2,500 points.

- Shared via Facebook- 300 Points\*
- Sent Email- 10 Points Per Email
- Customized Page- 100 Points\*
- Received Donation- 10 Points Per Dollar Raised

\*Points rewarded for actions such as selfdonating, sync'ing to Facebook and customizing the personal/team page(s) are rewarded once.



### Activity

Select the Activity tab for an overview of points earned, actions taken and the date you took them.

#### **Redeem Points**

- Click "Redeem Points" to view incentive prizes available.
   Once you have accumulated at least 2,500 points you can begin redeeming prizes.
- Hit "Select" next to the item you want to redeem, then "Confirm" to complete redemption. The incentive prize will be mailed to the address associated with your registration. (Note: You can select more than one item if you have collected enough points. Example: If you have 10,000 points you can select two items for 2,500 points and one for 5,000 points.

We	ekly Updates	Fundraising Stats	Personal Page	Communications
	Posted	Activity	Po	ints Earned
	2/3/2021	Received	Donation	+600
	1/16/2021	Received	Donation	+600
	10/5/2020	Received	Donation	+300
	10/1/2020	Received	Donation	+7000
	10/1/2020	Received	Donation	+300
	8/10/2020	Upload Pe Photo	ersonal	+100

Available Points: 13,160 2021 Status: Silver

Activity

Team Page

#### Grow Your Status Starter: 1 points Silver: 1,000 points Gold: 2,500 points Platinum: 5,000 points Diamond: 10,000 points

#### Available Points: 13,310 2021 Status: Silver

Redeem Points

Level up at 2,500

#### Grow Your Status Starter: 1 points Silver: 1,000 points Gold: 2,500 points Platinum: 5,000 points

Diamond: 10,000 points

Available Points: 13,41	0			Return to Activity Overview
2021 Status: Silver				View Redemption History
Item	Points	Description		
RuMe Packable Bag	2,500		j.	SELECT
Lightweight Sling Backpack	2,500			SELECT
Event Hat	2,500			SELECT